

**VILLAGE OF LIBERTYVILLE**  
**BOARD OF TRUSTEES**  
**BICYCLE ADVISORY COMMISSION**

Tuesday, September 24, 2019

6:00 p.m.

Village Hall

Agenda

1. Call to Order
2. Approval of the August 30, 2019 Bicycle Advisory Commission Minutes
3. 2019 Community Bike Ride Recap
4. Discuss Potential Locations of Increased Safety Measures
5. Other
6. Adjourn

*Any individual who would like to attend this meeting but because of disability needs some accommodation to participate should contact the ADA Coordinator at 118 West Cook Avenue, Libertyville, Illinois 60048 (847) 362-2430.  
Assistive listening devices are available.*

**VILLAGE OF LIBERTYVILLE  
BOARD OF TRUSTEES  
BICYCLE ADVISORY COMMISSION**

Friday, August 30, 2019  
1:00 p.m.  
Village Hall

Minutes

Attendance

Commission: Chairperson Ken Glick, Commissioner Dave Sallmann, Commissioner Elliot Hillback, Commissioner Michelle Thompson, Commissioner Vince Amyot  
Village Board: Trustee Donna Johnson and Trustee Pete Garrity  
Village Staff: Assistant Public Works Department Laura Ditanto and Public Works Management Analyst Patrick Hastings

Agenda

1. Call to Order

The meeting was called to order at 1:00 PM

2. Minutes of the July 23, 2019 Bicycle Advisory Commission

Minutes of the July 23, 2019 meeting were approved as written.

3. 2019 Community Bike Ride Planning

Staff discussed a list of items that have been completed in preparation for the Community Bike Ride. Maps of the suggested ride were presented to see if additional information was desired. It was discussed that the actual starting path was steep and that it would be better to ride through the Adler Park driveway and access the Des Plaines River Trail behind Adler School. Since there was some loose gravel at this location, as well as on the Trail itself, it was suggested to also have a caution sign posted next to the "check-in" to warn people of the possible obstacles present. It was also suggested to add a narrative stating that turning to the right upon entering Independence Grove tends to be an easier route which would be more suitable for children and less advanced riders.

Elliot Hillback suggested an idea to hold a brief skills training/testing course to anyone who would be interested in participating prior to starting the ride. Mr. Hillback became an American League certified instructor for bicycle safety and would like to plan a League sponsored event. He stated that this would be a good test run to see what to plan for. The Commission thought it would be a good idea to see if people desired to participate the day of.

4. Discuss Bicycle Repair Station Installations

Staff updated the Commission on the possibilities for installing the bike repair stations along with the availability of funds to allow for these installations. Staff would be able to install the stations “in house” as time permits and only materials would need to be purchased making the installs more feasible.

Garner had presented an agreement to be entered into describing the parameters of the donation. This includes maintenance, signage and publications about the donation. Staff presented a summary of the agreement to ask for desired feedback. Trustee Johnson voiced concerns over the request for specific advertising in the agreement. She stated that signs on the repair stations would be acceptable. Trustee Garrity and Ken Glick see it as a significant donation and that Garner Cyclery should get recognition for the donation. It was agreed that along with the name on the stations, an article that features all activities of the Bicycle Commission along with making mention of the donation should be presented back to Garner.

5. Other

Michele Thompson submitted a petition that was given to her by a fellow neighbor with forty one signatures calling for the support of implementing additional safety warning at prominent crosswalk utilized as primary pathways to Libertyville Schools. Trustee Johnson requested a copy submit to the Comprehensive Plan team to see what options exist.

The meeting was adjourned at 2:20 PM.

Respectfully Submitted,

Patrick Hastings  
Public Works Management Analyst

SEPTEMBER 24, 2019 BICYCLE ADVISORY COMMISSION  
AGENDA REPORT

3. 2019 Community Bike Ride Recap

The Commission may discuss options for the future Community Bike Ride event and start to develop a planning checklist.

5. Discuss Potential Locations of Increased Safety Measures

The Commission desires to look into options of what safety measures can be implemented at various crosswalks throughout the Village. Prior to knowing what safety measures can be utilized at different locations, it will be beneficial to narrow down intersections to focus on.