

VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
BICYCLE ADVISORY COMMISSION

Friday, August 30, 2019

1:00 p.m.

Village Hall

Agenda

1. Call to Order
2. Approval of the July 23, 2019 Bicycle Advisory Commission minutes
3. 2019 Community Bike Ride Planning
4. Discuss Bicycle Repair Station Installations
5. Other
6. Adjourn

*Any individual who would like to attend this meeting but because of disability needs some accommodation to participate should contact the ADA Coordinator at 118 West Cook Avenue, Libertyville, Illinois 60048 (847) 362-2430.
Assistive listening devices are available.*

**VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
BICYCLE ADVISORY COMMISSION**

Tuesday, July 23, 2019
7:00 p.m.
Village Hall

Minutes

Attendance

Commission: Chairperson Ken Glick, Commissioner Dave Sallmann, Commissioner Elliot Hillback, Commissioner Michelle Thompson
Village Board: Trustee Donna Johnson, Trustee Pete Garrity, Trustee Pat Carey, and Mayor Terry Wepler
Village Staff: Assistant to the Public Works Department Laura Ditanto, Chief of Police Clint Herdegen, and Public Works Management Analyst Patrick Hastings
Residents: Vince Amyot, Fred Fishman, and Jessica Fishman

Agenda

1. Call to Order

The meeting was called to order at 7:00 PM

2. Minutes of the March 12, 2019 Bicycle Advisory Commission

Minutes of the March 12, 2019 meeting were approved as written.

3. 2019 Community Bike Ride Planning Details

Staff informed the Commission that the ride date and location has been solidified on the Community Calendar and booked through the Recreation Division. The application for a banner in Cook Park will be submitted for Board approval at the August 13, 2019 Board meeting.

Route planning was discussed and whether or not a map should be provided. In the past the route was not specified since there were varying level of riders. The Commission suggested keeping the same standard but placing a map of a suggested route on the website and a larger map near the starting point of the ride. Trustee Johnson suggested placing landmarks on the map to give a better reference point for people to remember when riding. Trustee Garrity also added that a brief narrative may help people navigate the route.

Other suggestions about how to get the word out to the public was discussed. This included utilizing the Nextdoor Neighbor application, the Village's website, social media, and MainStreet's email blast.

4. Discuss Bicycle Parking Options

The Commission discussed the need to either reallocate current bike racks or place new bike racks in various areas of the Village. Various requests had been brought up to Commission members about the need for parking a certain parks. The Village was also contacted by the owners of LifeStyle Cycle wanting to see what avenues existed for partnering with the Commission and the Village to donate bike racks and help prioritize adding additional bike parking.

The Commission was willing and open to ideas from LifeStyle Cycle. Laura Ditanto exchanged contact information and will follow up with their requests and information.

Staff provided information on the type of bicycle racks that were suggested by the Association of Pedestrian and Bicycle Professionals which leads to credit for becoming a Bicycle Friendly Designated Village in an effort to help gauge the type of bike racks to install moving forward.

5. Bike Repair Stations-Location Feasibility

Discussion surrounded the cost of installing the bicycle repair stations and what type of approvals would be needed. Staff presented estimated numbers for two methods of installing with the top option amounting to \$2,870.16. Since these funds were not specifically budgeted for this fiscal year, Commission member Ken Glick made a motion for staff to see if funds could be allocated to pursue the installation of these repairs stations, Trustee Johnson seconded the motion and the Commission approved.

The meeting was adjourned at 8:00 PM.

Respectfully Submitted,

Patrick Hastings
Public Works Management Analyst

AUGUST 30, 2019 BICYCLE ADVISORY COMMISSION
AGENDA REPORT

3. 2019 Community Bike Ride Planning

The Commission desired to meet again prior to the Community Bike to discuss planning details for the ride. Staff will provide an update as to what has been done to date. The Commission may discuss what else needs to be completed and how to divide the tasks.

5. Discuss Bicycle Repair Station Installations

Staff presented a cost and location feasibility breakdown at the July 23, 2019 meeting. Staff will provide updated installation possibilities. Garner Cyclery has also provided an agreement that will need to be approved at the Village Board level. Staff will provide an outline of the agreement and seek recommendations surrounding the agreement.