

VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
BICYCLE ADVISORY COMMISSION

Tuesday, March 12, 2019

6:00 p.m.

Village Hall

Agenda

1. Call to Order
2. Minutes of the November 27, 2018 Bicycle Advisory Commission
3. Set 2019 Community Bike Ride Date
4. Bicycle Repair Station-Location Determination
5. Bicycle Friendly Community-August 8, 2019 Deadline
6. Other
7. Adjourn

*Any individual who would like to attend this meeting but because of disability needs some accommodation to participate should contact the ADA Coordinator at 118 West Cook Avenue, Libertyville, Illinois 60048 (847) 362-2430.
Assistive listening devices are available.*



Memorandum

To: Libertyville Bicycle Advisory Commission
From: Patrick Hastings, Public Works Management Analyst
Date: March 12, 2019
Subject: January 22, 2019 Meeting Discussion Notes

A Bicycle Advisory Commission meeting was held on January 22, 2019 at 6:00pm. Due to a lack of a quorum no official minutes are able to be approved. However, meeting notes are provided in order to outline what was discussed at the meeting. Those in attendance included Chairperson Ken Glick, Commissioner Dave Sallmann, Commissioner Elliot Hillback, Village Trustee Donna Johnson, Trustee Pete Garrity, Trustee Pat Carey, Police Chief Clint Herdegen, Director of Community Development John Spoden, Assistant Director of Public Works Laura Ditanto, and Public Works Management Analyst Patrick Hastings, Resident Vince Amyot, Resident Michelle Thompson, and Resident Liz Kessler-who attending on behalf of the Comprehensive Plan Steering Committee.

Mr. Spoden introduced the Comprehensive Plan background, updating process, and ability of the plan to shape the future activities of the Village. He also provided a set of questions to help shape the discussion but opened discussion for any feedback on concepts that are desired to be incorporated into the plan. From the discussion, the main focus points in regards to bicycling that the Commission would desire to see a concentration on are creation of safe routes to schools with the idea that if a middle schooler feels safe to traverse a route to school, then most bicycle riders should feel comfortable traversing the Village via bicycle. Most of the improvements discussed that would fulfill the above goal would be increasing pedestrian safety measures for arterial road intersections. Also, increasing the amount of dedicated bike lanes and shared on street bike lanes would help with connecting different parts of the Village.

The Commission also discussed how to proceed with getting recommended measures implemented and how to overcome the hurdle of getting other public agencies to take action when the improvements are located in their jurisdictional right-of-ways. Trustee Johnson discussed the power of reaching out to local County and State elected officials to stress their desires and possible ways to take action. Both Trustee Johnson and Trustee Garrity also discussed the need for Commissioners and residents to come to the next Comprehensive Plan open house meeting to get their desires incorporated from another angle.

Meeting concluded at 7:00 p.m.

**VILLAGE OF LIBERTYVILLE
BOARD OF TRUSTEES
BICYCLE ADVISORY COMMISSION**

Tuesday, November 27, 2018
6:00 p.m.
Village Hall

Minutes

Attendance

Commission: Chairperson Ken Glick, Commissioner Dave Sallmann, Commissioner Rachel Pomeroy, Commissioner Elliot Hillback,
Village Board: Trustee Donna Johnson, Trustee Pete Garrity, Trustee Pat Carey
Village Staff: Police Chief Clint Herdegen, Assistant Director of Public Works, Laura Ditanto, and Public Works Management Analyst Patrick Hastings
Residents: Vince Amyot and Michelle Thompson

Agenda

1. Call to Order

The meeting was called to order at 6:00 PM

2. Minutes of the July 24th and August 29th, 2018 Bicycle Advisory Commission

Both meetings minutes were approved as written.

3. Set New Day and Time for Bicycle Advisory Commission Meetings

With an increase of other Village Meetings, such as Committee of the Whole Meetings, desired to take place during the same time as the Bicycle Advisory Commission is typically scheduled, the topic of changing the meeting date was discussed to see if all members would be able to attend a different time. Trustee Johnson stated that in order to attract more people to participate in meetings, the time would need to stay at an evening time slot. Trustee Garrity also stated that since Tuesday evenings already have multiple meetings, it's easier to plan on keeping Tuesdays open to attend all the meetings. The Commission members all agreed on trying to keep the same date and time but in the event that another Village meeting needs to take place during the 6pm timeslot, a different date and/or time will be determined for that specific meeting.

4. Develop Project Goals

The Commission discussed goals of the upcoming year. Chairperson Glick stated that the Bicycle Friendly designation process set many of the goals that should be pursued. It was determined that the suggested improvements from that report should be the focus of improvement going forward. The Commission discussed the possibility of having a consultant

prepare a Bike/Pedestrian transportation plan that could also shape the goals of the Commission.

5. Community Bike Ride Recap

The Commission briefly discussed the outcome of the Community Bike Ride that took place on September 15, 2018. The Commission was excited to see that there was a larger turnout than years previous but are determined to increase participation. Chairperson Glick thanked Police Chief Herdegen for the Police support that helped guide traffic and make sure that no riders got left behind. Planning for the 2019 ride will begin soon.

6. Other

George Garner, from Garner Cyclery, attended the meeting to talk about and answer questions regarding the bike repair station that he would like to donate to the Village. He stated that four stations were donated to Northbrook Park District and were well received by the public. The Commission all agreed that these would be a great addition to the Village's bicycle friendliness and would desire to have them. Staff will determine what the maintenance and installation of the stations will require, where possible placement could be, and the process to accept the donation.

Commissioner Hillback let the group know that Active Transportation Alliance will be hosting a webinar on Thursday November 29th regarding a new law that requires school districts to incorporate Bike/Pedestrian education into their curriculum.

The meeting was adjourned at 6:58 PM.

Respectfully Submitted,

Patrick Hastings
Public Works Management Analyst

MARCH 12, 2019 BICYCLE ADVISORY COMMISSION
AGENDA REPORT

3. Set 2019 Community Bike Ride Date

Setting the date of the next Community Bike Ride allows for a jump start on the planning process. Staff reviewed dates to determine what was possible and to get it set on the Village's Community Calendar. Saturday, September 14, 2019 would place the date of the ride on the same weekend as the previous year. Currently, there is nothing on the Village's community calendar, District 128's school calendar, or District 70's school calendar.

4. Bicycle Repair Station-Location Determination

Staff has determined locations for the possible placement of the bicycle repairs stations. Suggested locations may be discussed for Commission feedback on placement.

5. Bicycle Friendly Community-August 8, 2019 Deadline

The next deadline to submit an application to be designated a bicycle friendly community is August 8th. After the last submission, the Village was given an honorable mention with different goals to work towards in order to be designated a bike friendly community. The Commission may discuss submitting another application and/or working on the current goals more before submitting again.